



Accredited by the  
BRITISH COUNCIL

**Oxford House College**

**2010**

# Oxford - English Course Guide Fees and Dates Information / Enrolment Form

## How to Enrol

You can enrol online, or you can complete the COLLEGE ENROLMENT FORM including the ENGLISH TEST on pages 3-6. Please send the completed form by post, fax or e-mail, or in person at the College.

Pay either a deposit or your fees in full. We will send you a letter of confirmation and reserve your place upon payment. If you are paying by bank transfer or cheque, this may take up to 10 working days.

If you have any questions about your enrolment or any aspect of studying at Oxford House College, please contact us today using the details below. We would be happy to hear from you.



Enrol online at: [www.oxfordohc.co.uk/booking.html](http://www.oxfordohc.co.uk/booking.html)

Please Note: The Registration Fee is £40 and is only payable with the student's first course. You can start any Monday.

All fees are given in Pounds Sterling (£). All hours figures are per week.

For the latest information, please telephone +44 (0)1865 724 032.

## GENERAL ENGLISH - Elementary, Pre-Intermediate, Intermediate, Upper-Intermediate and Advanced levels.

Course Title	Time	Hrs	1wk	2wk	3wk	4wk	5wk	6wk	7wk	8wk	9wk	10wk	11wk	12wk	16wk	24wk	36wk	48wk
General English	09.00 - 12.00	15	137	268	401	530	655	762	860	950	1032	1106	1171	1229	1616	2129	2948	3604
General English	12.30 - 15.30	15	118	231	347	457	566	658	743	821	891	955	1012	1061	1396	1839	2547	3113
General English	15.30 - 18.30	15	88	172	259	341	422	491	554	612	665	713	755	792	1042	1373	1901	2323
General English Plus <sup>+</sup>	09.00 - 13.30	20	176	346	519	684	847	984	1111	1228	1334	1429	1514	1588	2089	2752	3810	4657
General English	09.00 - 15.30	30	252	494	741	978	1210	1406	1588	1754	1905	2041	2162	2268	2984	3931	5443	6653
General English <sup>□</sup>	18.30 - 20.30	6 - Part time	48	94	141	186	230	268	302	334	363	389	412	432	-	-	-	-
One-to-One	Hours as convenient. £45 per hour.																	

<sup>+</sup> With extra language skills practice. <sup>□</sup> On Monday, Tuesday and Thursday.

## Combined and Specialist English Courses – please check the level of English required before booking these courses.

Course Title	Time of Day	Hrs	1wk	2wk	3wk	4wk	5wk	6wk	7wk	8wk	9wk	10wk	11wk	12wk
General English plus Conversation & Pronunciation <sup>+</sup>	09.00 - 15.30	30	265	519	778	1027	1270	1476	1667	1842	-	-	-	-
General English plus English for Business Success	09.00 - 15.30	30	265	519	778	1027	1270	1476	1667	1842	2000	2143	2270	2381
General English plus IELTS Examination Preparation	09.00 - 15.30	30	265	519	778	1027	1270	1476	1667	1842	2000	2143	2270	2381
General English plus Cambridge Examinations <sup>♦</sup>	09.00 - 15.30	30	265	519	778	1027	1270	1476	1667	1842	2000	2143	2270	2381
General English plus Writing Skills <sup>*</sup>	12.30 - 18.00	21	164	321	482	636	786	914	1032	1140	1238	1327	1405	1474
General English plus 5 hours One-to-One	09.00 - 16.45	35	424	805	1207	1575	1969	2363	2668	2948	3202	3473	3634	3862
General English plus 10 hours One-to-One	09.00 - 17.45	40	586	1113	1669	2178	2723	3268	3689	4076	4427	4802	5024	5341
Conversation & Pronunciation <sup>+</sup>	12.30 - 15.30	15	137	268	403	531	657	764	863	953	-	-	-	-
English for Business Success	12.30 - 15.30	15	137	268	403	531	657	764	863	953	1035	1109	1175	1233
IELTS Examination Preparation	12.30 - 15.30	15	137	268	403	531	657	764	863	953	1035	1109	1175	1233
Cambridge Examination Courses <sup>♦</sup>	12.30 - 15.30	15	137	268	403	531	657	764	863	953	1035	1109	1175	1233
Writing Skills <sup>□</sup>	16.00 - 18.00	6	55	108	162	213	264	307	346	383	415	445	472	495
One-to-One 15 hours	Various	15	518	1015	1522	2008	2485	2888	3261	3603	3913	4193	4441	4659
One-to-One 30 hours	Various	30	1002	1963	2945	3887	4808	-	-	-	-	-	-	-

<sup>♦</sup> Starting dates - First Certificate: 4th Jan. (10-wk course) 22nd Mar. (12-wk course) 13th Sept. (12-wk course); Cambridge Advanced: 22nd Mar. (12-wk course) 13th Sept. (12-wk course).

Examination Fees are not included in the course fees.  
<sup>\*</sup> On Tuesday, Wednesday and Friday lessons finish at 18.00.  
On Monday and Thursday lessons finish at 15.30.

<sup>□</sup> On Tuesday, Wednesday and Friday.

<sup>+</sup> Available in July and August only



Enrol online at: [www.oxfordohc.co.uk/booking.html](http://www.oxfordohc.co.uk/booking.html)

Please Note: The Registration Fee is £40 and is only payable with the student's first course. You can start any Monday.

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## Intensive Business Communication Course start 1st February, 6th April, 7th June, 6th September, 1st November.

Course Title	Time of Day	Hrs	1wk	2wk
Professional Intensive*	09.00-15.30	30	390	762

\* Eligible for EU Lifelong Learning programme funding: Grundtvig UK-2008-766-015

## HOMESTAY & SUMMER UNIVERSITY RESIDENCES (per week) - Accommodation Arrangement Fee: £40 per person

Homestay Accommodation	Single	Shared †	Executive
Homestay Self-Catering (SC)	105	85	165
Homestay Bed and Breakfast (BB)	115	95	175
Homestay Half Board (HB)	145	120	205

SC = Self-Catering: Meals not provided. BB = Bed & Breakfast: Breakfast provided. HB = Half Board: Breakfast and dinner provided.

There is a Christmas week supplement of £40 for students requiring Homestay in the week beginning 27th December.

† Homestay Shared rooms are only available if you are coming with another person at the same time and leaving at the same time.

Use of kitchen is for Self-Catering Students only.

Executive Homestay includes private bathroom.

Summer University Residences	Self Catering
Oxford Brookes University Single. Minimum age 16. Provisional availability: 6th June 2010 – 5th September 2010	130
Oxford University, Single with private shower/bath & WC and Internet access in room. Minimum age 18 (unless supervised). Provisional availability: 18th July 2010 – 29th August 2010	235

Residence prices quoted and options available are subject to change.

### AIRPORT TRANSFER FEES – one person \*

A private taxi will meet you at the airport and take you directly to your accommodation.

Heathrow	Gatwick	Stansted	Luton
85	115	130	105

\* Additional person sharing taxi - £12 (maximum 2 people). Waiting time over 1 hour will be charged extra, to be paid by the student at the school.

## EXAMINATION INFORMATION – Cambridge Examination Courses

First Certificate in English (FCE) Course Dates:					
Course	Dates	Last Date to register for Exam*	Course Length	Written Exam Dates	Exam Fee
First Certificate in English	4th Jan – 12th March	29th January 2010	10 weeks	13th March 2010	123
First Certificate in English	22nd March – 11th June	2nd April 2010	12 weeks	12th June 2010	123
First Certificate in English	13th Sept – 3rd Dec	22nd October 2010	12 weeks	7th December 2010	123
Certificate in Advanced English (CAE) Course Dates:					
Course	Dates	Last Date to register for Exam*	Course Length	Written Exam Dates	Exam Fee
Certificate in Advanced English	22nd March – 11th June	2nd April 2010	12 weeks	16th June 2010	125
Certificate in Advanced English	13th Sept – 3rd Dec	22nd October 2010	12 weeks	8th December 2010	125

\* Students who register after these dates may have to pay an extra charge.

## HOLIDAYS

The College is not open on the following dates in 2010: 1st January, 2nd and 5th April, 3rd and 31st May, 30th August, 27th-31st December

## Terms & Conditions if anything is not clear to you, please contact us.

### General

- The course fees and deposit are valid only for the person, course[s] and dates specified on the Enrolment Form.
- The Registration fee is non-refundable.
- If you cancel your course before arrival due to visa refusal or you are refused entry to the UK, we shall refund your tuition fees in full minus a £60 cancellation charge and the £40 Registration fee. We need to see the original refusal letter in order to give you a refund. You must apply for refund within six months of refusal date.
- If you cancel your course before arrival for any other reason, no refund or credit will be given. (Note: special cancellation terms apply to Comenius/Grundtvig grant applicants)
- If you cancel your course after arrival, leave it early, or miss any lessons, no refund or credit will be given, including in case of sickness.

- The minimum age for General English courses is 16. There is no upper age limit.
- Three-hour class sessions include 30 minutes of organised fluency practice or self-study.
- One-to-One lessons include a 10-minute break if more than one hour is taken at a time.
- When necessary, the College reserves the right to alter the timetable and/or transfer students from one class or course to another, from one time of study to another, and to merge small classes or cancel classes and courses. Fees may also be subject to change.
- If you are a complete Beginner in English we may not have a suitable class.
- Books are not included in the course fees. Students are required to buy their own books at the College at the start of their course (Cost approximately £19 each).
- There is no reduction in fees where there is a UK public holiday.
- You are strongly advised to organize medical and cancellation / curtailment insurance before travel.

- Holidays can be taken by arrangement but we require at least 2 weeks notice.

- You cannot change from a full-time course to a part-time course or One-to-One class.
- Students whose behaviour prejudices the best interests of the College will be asked to leave before the end of their course and no refund on the course fees will be payable by the College.
- Oxford House College may use additional classrooms in other buildings located near the College, including local colleges / universities.
- Junior Summer Course excursions are subject to change at short notice in the event of adverse weather conditions.

### Accommodation

- In arranging accommodation, Oxford House College is acting as the supplier's agent.
- The Accommodation Arrangement Fee is non-refundable.

- The accommodation rent is valid only for the person and dates specified. Any changes of dates must be notified to us in writing or by e-mail at least 2 weeks before the arrival date.
- We reserve the right to allocate alternative accommodation without prior notification.
- It is the client's responsibility to obtain the accommodation address before travelling to the United Kingdom.
- Two weeks rent is non-refundable except in the case of a visa refusal.
- If students in Homestay wish to leave earlier than the dates they have booked, they must give seven days notice to the host family.
- We will send you confirmation of your accommodation details after you have paid your full course fees and rent or minimum 2 weeks rent, and you have received your visa (if a visa is required)
- In July and August, the minimum booking period for Homestay is 2 weeks.

Contact us: Oxford House College, 15 King Edward Street, Oxford OX1 4HT, United Kingdom

Telephone: +44 (0) 1865 724 032 Fax: +44 (0) 1865 727 269 Email: [oxford@oxfordhousegroup.com](mailto:oxford@oxfordhousegroup.com) Website: [www.oxfordohc.co.uk](http://www.oxfordohc.co.uk)

# Enrolment Form



**Oxford House College**

## 1 Course start date and duration of study

What date do you want to start your course? (DAY / MONTH / YEAR)

/ /

How many weeks do you want to study?

## 2 Personal details

Mr/Mrs/Ms/Miss

Family Name

First Name

Middle

Date of Birth

Nationality

Male

Female

Email

Mobile

Do you have any special requests related to medical condition, allergies or diet?

Yes

No

Are you taking any regular medication?

Yes

No

Tell us more:

If you need a visa to come to the UK, please provide your passport number:

If you are applying for a visa, is it a General Student Visa or a Student Visitor Visa?

*If you are applying for a General Student Visa, you need to send us evidence of your current level of English. See our website for further details.*

How do you intend to fund your course, accommodation and living expenses?

By myself (personal savings)

Family support

Other:  please give details:

## 3 Mailing address in your country

Address

Town

Postcode

Country

Tel

Fax

## 4 UK mailing address (If you are living in the UK now, or know the address at which you intend to stay in the UK)

Address

Town

Postcode

Country

Tel

Fax

## 5 Emergency contact details

Name

Relationship

Address

Town

Postcode

Country

Tel

Fax

Email

Mobile

## 6 How did you hear about Oxford House College?

British Council

Friend or relative

Google

Yahoo

Microsoft

Agent

Other  (Please write)

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**Now complete Sections 7-11 on Page 4**

## 7 Choose your course and time of study

### Which course(s) would you like to study?

- General English (15 Hours)
- General English (30 Hours)
- General English (6 Hours)
- General English Plus (20 Hours)
- General English + Writing Skills (21 Hours)
- General English plus Conversation and Pronunciation (30 hours)
- General English plus English for Business Success (30 hours)
- General English plus IELTS Examination Preparation (30 hours)
- General English plus Cambridge Examinations (30 hours)
- General English plus 5 hours One-to-One (35 hours)
- General English plus 10 hours One-to-One (40 hours)
- Conversation & Pronunciation (15 Hours)
- English for Business Success (15 Hours)
- IELTS Examination Preparation (15 Hours)
- Cambridge First Certificate Examination (15 hours)
- Cambridge Advanced Examination (15 hours)
- One-to-One (15 Hours)
- One-to-One (30 Hours)
- Writing Skills (6 Hours)
- One-to-One (hours as arranged)
- Professional Intensive (30 Hours)

### At which times would you like to study?

- 09.00-12.00     09.00-13.30     09.00-15.30
- 09.00-16.45     09.00-17.45     12.30-15.30     12.30-18.00
- 12.30-18.30     14.00-18.30     15.30-18.30     15.30-20.30
- 16.00-18.00 (Tues, Wed and Fri)
- 18.30-20.30 (Mon, Tues, Thurs)

Please refer to the Course Tables on Pages 1 and 2 to confirm your course is available at your selected time.

## 8 Accommodation

### Do you require accommodation? Yes No

First night of stay (DAY / MONTH / YEAR) / /

Last night of stay (DAY / MONTH / YEAR) / /

Please note that most families do not allow smoking in the house and many British families have a pet in the house.

Now select your accommodation from the options below. Please write '1' in the box to indicate your first choice of accommodation, and '2' for your second.

### ACCOMMODATION OPTIONS

(See Accommodation Fees information on page 2)

Homestay (Single)	Homestay (Shared)*	Homestay (Executive)
Self-Catering <input type="checkbox"/>	Self-Catering <input type="checkbox"/>	Self-Catering <input type="checkbox"/>
Bed & Breakfast <input type="checkbox"/>	Bed & Breakfast <input type="checkbox"/>	Bed & Breakfast <input type="checkbox"/>
Half Board <input type="checkbox"/>	Half Board <input type="checkbox"/>	Half Board <input type="checkbox"/>
*If you are sharing with someone, please tell us their full name:		

Summer University Residences	Self-Catering
Oxford Brookes University (single). Available June - September.	<input type="checkbox"/>
Oxford University (single) with Private shower/bath & WC and Internet access in room. Available in July and August.	<input type="checkbox"/>

## 9 Airport transfer

Do you require a taxi from the airport? Yes  No

Arrival date (DAY / MONTH / YEAR) / / Arrival Time

Flight Number Airport + Terminal

## 10 Payment calculation

You can pay in full now or pay the REQUIRED MINIMUM deposit.

### Course Fees

Course fees in full + £40 Registration Fee £ \_\_\_\_\_

Or £140 deposit (£40 Registration Fee + £100 deposit)  
(Note: the Registration Fee is non-refundable) £ \_\_\_\_\_

### Accommodation Fees

Accommodation fees in full + £40 Arrangement Fee £ \_\_\_\_\_

Or 2 weeks' accommodation fees + £40 Arrangement Fee  
(Note: the Accommodation Arrangement Fee is non-refundable) £ \_\_\_\_\_

Airport Transfer £ \_\_\_\_\_

Total paid £ \_\_\_\_\_

Balance to pay £ \_\_\_\_\_  
(Balance must be paid before you start.)

## 11 Method of Payment

### I wish to pay by Bank Transfer

I have arranged a bank transfer for £ \_\_\_\_\_ (add £15 for bank charges)

### Send your Bank Transfer to the College's bank account:

Lloyds TSB Bank, 1-5 High Street, Oxford OX1 4AA

**Bank Sort Code:** 30-11-27

**Bank Account Number:** 0620066

**Account Name:** Oxford House College Training

**SWIFT/BIC Code:** LOYDGB21194

**IBAN Code:** GB36LOYD30112700620066

You must send us or fax to us a copy of the Bank Transfer so that we can process your booking. Please ask the bank to give your name as a reference.

Bank charges (if any) must be paid by you on arrival.

### I wish to pay by Credit Card (there is a 3% surcharge for credit cards)

Please charge £ \_\_\_\_\_ to my  
 Visa  MasterCard  DELTA  Maestro/Solo

Credit card number:

Valid from: (MONTH / YEAR) / / Expiry date: (MONTH / YEAR) / / Issue No.

Name of Cardholder \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

### I wish to pay by Cheque

I enclose a cheque for £ \_\_\_\_\_  
 Cheques payable to 'Oxford House College',  
 drawn on a UK-based bank.

**Don't forget to complete  
the English Test on page 5**



Name: \_\_\_\_\_

Please mark answers in pen with a bold X in the correct box as in the example

- EXAMPLE: I \_\_\_\_ a student.**  
a) are b) am c) is d) be
- \_\_\_\_ English?  
a) Are b) Are you c) Is d) You are
  - No, I \_\_\_\_.  
a) am not b) amn't c) aren't d) isn't
  - \_\_\_\_ the students.  
a) That are b) That is c) These are d) This is
  - \_\_\_\_ old are you?  
a) How b) What c) When d) Who
  - I haven't got \_\_\_\_ cigarettes.  
a) any b) few c) little d) some
  - I am listening \_\_\_\_ my teacher.  
a) at b) by c) from d) to
  - I \_\_\_\_ television now.  
a) am watched b) am watching c) are watching d) is watch
  - \_\_\_\_ you want a drink?  
a) Are b) Do c) Does d) Is
  - They \_\_\_\_ to this school every day.  
a) are coming b) come c) comes d) is come
  - She dresses very \_\_\_\_.  
a) prettier b) pretties c) prettily d) pretty
  - John is the \_\_\_\_ in the class.  
a) more tall b) most tall c) taller d) tallest
  - You \_\_\_\_ see him tonight.  
a) are b) have c) want d) will
  - I \_\_\_\_ do my homework.  
a) can to b) have c) must d) need
  - You must pay \_\_\_\_ you begin.  
a) always b) before c) ever d) soon
  - My teacher is the \_\_\_\_.  
a) best b) better c) better than d) goodest
  - The windows \_\_\_\_ by the boy.  
a) did break b) is broken c) was broken d) were broken
  - I asked him if he \_\_\_\_ a good day.  
a) did had b) had had c) has had d) have had
  - \_\_\_\_ he has finished his work he can go home.  
a) As soon as b) Then c) Therefore d) Until
  - He \_\_\_\_ us that he had been to Paris.  
a) said b) say c) saying d) told
  - He asked her whether \_\_\_\_ London.  
a) did she like b) had she liked c) she like d) she liked
  - Do you know if the train \_\_\_\_?  
a) has already left b) is left now c) left since an hour d) went already
  - The garage \_\_\_\_.  
a) is being rebuilt b) is rebuild c) rebuilds us again d) was building
  - He has had to \_\_\_\_.  
a) be cutting his hair b) been cut his hair c) have his hair cut d) let his hair cut
  - The station is too far away \_\_\_\_ to.  
a) by walk b) for walking c) to goes on foot d) to walk
  - I'd like \_\_\_\_ English.  
a) perfecting my b) study c) to can speak d) to improve my
  - If you \_\_\_\_ the box, you will find a present.  
a) are opening b) have opened c) open d) opened
  - If you were to drop it, it \_\_\_\_.  
a) breaks b) broke c) will break d) would break
  - Didn't you \_\_\_\_ play tennis?  
a) have used to b) to use c) use to d) used to
  - My father enjoyed \_\_\_\_ the dinner.  
a) cooking b) is cooking c) the cooking d) to cook

- I was walking along the road when the car \_\_\_\_.  
a) crashed b) crashes c) had crashed d) was crashing
- Tomorrow you \_\_\_\_ leaving England.  
a) are going to b) can c) did d) will be
- By five o'clock he \_\_\_\_ Manchester.  
a) has arrived b) is arriving c) is reaching d) will have reached
- These machines \_\_\_\_.  
a) have to regulate b) need regulated c) need regulating d) need to regulate
- If all goes well, I \_\_\_\_ home before six o'clock.  
a) am b) should be c) will have been d) would be
- If it had been sunny, I \_\_\_\_ gone out.  
a) can have b) have c) will have d) would have
- Do you know what \_\_\_\_ to do?  
a) am I required b) I am required c) I am requiring d) I require
- Don't forget \_\_\_\_ me a newspaper, John.  
a) buying b) that you buy c) to bought d) to buy
- Whenever there was a visitor, the dog \_\_\_\_ to the door.  
a) is running b) was running c) will run d) would run
- He is an engineer in \_\_\_\_.  
a) cotton industrial b) cotton industries c) cotton industry d) the cotton industry
- Although my sister \_\_\_\_ in the team, we still lost.  
a) had playing b) was played c) has playing d) played
- I was very \_\_\_\_ in the story.  
a) interest b) interested c) interesting d) interests
- He advised me \_\_\_\_ the doctor.  
a) see b) seeing c) that I see d) to see
- I \_\_\_\_ travelling by tube.  
a) am not used to b) didn't used to c) do not use to d) used to
- He didn't come home last night. I wish that he \_\_\_\_.  
a) did b) had c) has d) have
- I am going to a wedding. I need to \_\_\_\_.  
a) be cleaning my suit b) cleaned my suit c) cleaning my suit d) have my suit cleaned
- Which would you \_\_\_\_ have, gold or silver?  
a) better b) could c) prefer d) rather
- My brother has been in hospital. I wonder how he \_\_\_\_.  
a) gets on b) has got across c) is getting away d) is getting on
- The man said he did not \_\_\_\_ to walk.  
a) bother about b) care for c) mind having d) much mind
- Although he confessed to the crime, the judge let the boy \_\_\_\_.  
a) alone b) come in c) forgive d) off
- The student could not answer the question, so she \_\_\_\_.  
a) gave away b) gave into c) gave off d) gave up

**Cambridge Exam, IELTS & Writing Skills Courses Only**

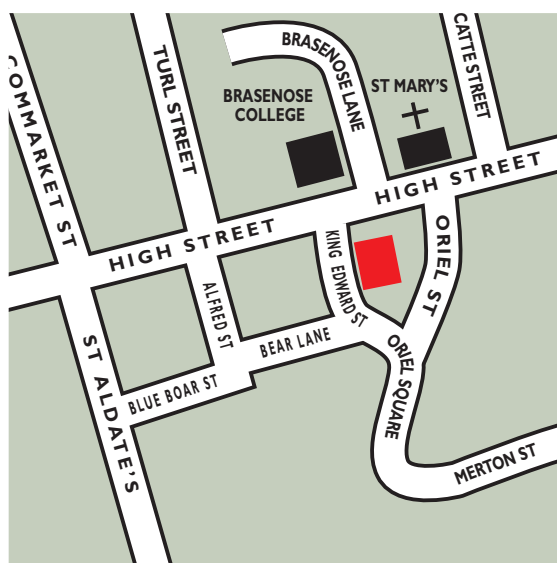
Write an essay entitled 'The Place Where I Grew Up'. 200 words. Please do not use a dictionary, grammar book or spellchecker. Send this with your Enrolment Form. Your spoken English will also be assessed in an interview with a member of staff when you arrive.

<b>office use only</b>						
<b>grammar score:</b>	1-15 <input type="checkbox"/>	16-23 <input type="checkbox"/>	24-30 <input type="checkbox"/>	31-40 <input type="checkbox"/>	41-47 <input type="checkbox"/>	48+ <input type="checkbox"/>
<b>interview score:</b>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
<b>interviewer:</b>	_____					
<b>date:</b>	_____					



**Oxford House College**  
What did you learn today?

# We hope to welcome you to Oxford House College - Oxford very soon!



## Contact us

Oxford House College  
15 King Edward Street  
Oxford  
OX1 4HT  
United Kingdom

Telephone: +44 (0) 1865 724 032

Fax: +44 (0) 1865 727 269

Email: [oxford@oxfordhousegroup.com](mailto:oxford@oxfordhousegroup.com)

Website: [www.oxfordohc.co.uk](http://www.oxfordohc.co.uk)



## Oxford House College What did you learn today?

Accredited by the



for the teaching  
of English



Innovative. Individual. Inspirational.